

ASSOCIATION OF JERSEY CHARITIES

(a members' association incorporated on 16 June 1995 under the provisions of the Loi (1862) sur les teneures en fidéicommiss et l'incorporation d'associations) (**Association**)

Minutes of the 54th Annual General Meeting of the Association held in the Celestial Suite at the Royal Yacht Hotel, St Helier on Thursday 10 July 2025 at 6:00pm (**Meeting**)

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| 1. | Welcome and apologies. |
| | <p>Present:</p> <p>Committee:</p> <p>Marcus Liddiard- Chairperson and interim CEO (ML)</p> <p>Robert Surcouf – Deputy Chairperson (RS)</p> <p>Sue Hamon – Treasurer (SH)</p> <p>Liz Le Poidevin – Secretary (ELeP)</p> <p>Jill Ryan – Officer & Chairperson of Grants Committee (JR)</p> <p>Adrian Franklin – Officer (AF)</p> <p>Peggy Gielen – Officer (PG)</p> <p>Jason Laity – Officer (JL)</p> <p>Karen Lysiak – Officer (KL)</p> <p>In attendance:</p> <p>Lyn Wilton - Administrative Officer (LW)</p> <p>The Membership</p> <p>Apologies:</p> <p>The Chairperson welcomed the Members to the Meeting. Apologies from absent members were noted, and a list is attached to these minutes.</p> |
| 2. | To approve the minutes of the 53rd Annual General Meeting held on 4 July 2024. |
| | <p>The minutes of the 53rd Annual General Meeting held on 4 July 2024 were approved by the Members present unanimously.</p> <p>Proposer: Edward Trevor (Shopmobility)</p> <p>Seconder: David Lord (Meals on Wheels)</p> |

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| 3. | <p>To receive the annual report from the Chairperson</p> |
| | <p>The Chairperson gave his report to the meeting, noting that the Annual Report had been circulated recently, which details activities and grants given during the past year.</p> <p>In particular, we have delivered more support, in a variety of ways, both in general terms and on a confidential basis to individual member charities.</p> <p>We have appointed independent members to our sub committees to strengthen our offering, providing more training and more advocacy – and with a plan to deliver more,</p> <p>Turning to activities in terms of our objectives:</p> <p>Overall, we have developed a detailed strategy which will enable us to deliver more on each of the Association’s objectives.</p> <p>Notable specific activities during the year:</p> <p>Encouraging and facilitating charitable work in Jersey – we have run support campaigns, highlighting the issues faced by local charities, and National Volunteer week.</p> <p>Encouraging co-operation and co-ordination between members – we have engaged with the Charity Commissioner and other authorities on various matters. We consulted with members in detail and published the Power of Partnership report, to which the Government has responded positively. We have explored the possibility of establishing a Charities Hub.</p> <p>Distributing funds – over £760,000 has been distributed in the past financial year and we have worked with Jersey Funders Group for co-funding.</p> <p>Training, Learning and Development – we have increased our monthly talks and collaborate with others on support in this area.</p> <p>Assisting and representing members – we have provided confidential support to charities and our committee and other volunteers have applied their skills to help charities in their dealings both with Government and other authorities.</p> <p>ML then referenced the recent satisfaction survey, noting that take up had been disappointing at 16% but the results show that grants and support from the administrator, Lyn Wilton, in particular, were highly rated. But we plan to do more.</p> <p>ML urged members to review the satisfaction survey results – particularly as he had responded to all suggestions and comments but as the survey was completed on an anonymous basis, he had been unable to advise those making comments of his responses.</p> <p>If anyone wishes to discuss further – please make contact.</p> <p>Feedback referenced:</p> <p>Long term funding – we are doing what we can.</p> <p>Volunteer recruitment challenges – we are trying various initiatives to respond to the call.</p> <p>Limited Government recognition and collaboration – we have launched the Power of Partnership report.</p> <p>Areas for improvement:</p> |

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| | <p>Grants process – ML introduced the new Grants Manager, Andrew Lewis, who offered to meet and discuss concerns to see what improvements can be made..</p> <p>Better representation for smaller and volunteer-led charities – ML noted that this is available but possibly not well known. Please make contact if you need help.</p> <p>Leavers and joiners</p> <p>ML advised that we have some committee and other changes.</p> <p>Andrew Lewis joins as Grants Manager, replacing Fiona Le Corre, whose work was much appreciated.</p> <p>On the committee, Sue Hamon is stepping away after three years as Treasurer.</p> <p>Liz Le Poidevin is stepping away after serving on the committee variously as Chairperson, Deputy Chairperson and Secretary since 2007.</p> <p>Jason Laity is also stepping down as Officer.</p> <p>This year is also Lyn Wilton’s last full year as Administrator as she plans to retire in 2026.</p> <p>ML gave his thanks to all on the committee, and to members for their hard work and support.</p> <p>ML is stepping down as Chairperson in order to work as interim CEO, having established funding for 3 years for this post.</p> <p>A copy of ML’s slides are attached to these minutes.</p> |
| <p>4.</p> | <p>To receive the annual report from the Treasurer and adopt the audited accounts for the year ended 31 March 2025</p> |
| | <p>The Treasurer presented the accounts, which had been circulated to members recently, and thanked PKF bba for their work during the audit.</p> <p>SH apologised that her pre-prepared slides were not able to be shown, so her report to the meeting was verbal only.</p> <p>Lottery funding and donations were down. The change in subscriptions and a new source of funding for the CEO role will allow the AJC to meet its current planned expenditure.</p> <p>During the year over £660,000 had been awarded in grants to members from both Lottery funds and the anonymous donation.</p> <p>The investment portfolio made a little progress during the year and is now showing improved performance, after the hiatus created by the launch of trade tariffs by the USA.</p> <p>The accounts were adopted by the Members present unanimously.</p> <p>Proposer: Annette Lowe (Glanville Home)</p> <p>Seconder: Jason Wyse (Silkworth Group)</p> |

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| 5. | <p>To consider the reappointment of PKF bba Chartered Accountants as auditors and, if reappointed, authorise the Committee to fix their remuneration.</p> <p>The resolution was carried unanimously.</p> <p>Proposer: Donna Abel (Jersey Cheshire Home)</p> <p>Seconder: Annette Lowe (Glanville Home)</p> |
| 6. | <p>Management of the Association</p> |
| | <p>Robert Surcouf noted that a recent email had updated members on various matters.</p> <p>The committee has a clear strategy for developing all the objectives of the Association.</p> <p>The Annual Report has just been released detailing activities and achievements to date.</p> <p>A most important part of that is the Power of Partnership report (to which the Government's initial response has just been received, which is positive).</p> <p>However, as the committee is composed entirely of volunteers it is difficult to drive the strategy forward with consistency and timeliness.</p> <p>Funding has been sourced for a three year period to provide a CEO resource, and after consideration of the work involved and skills required, the committee had appointed him as interim CEO.</p> <p>The situation was explained to and checked with the relevant authorities before a decision was made.</p> <p>We are now well placed to drive the strategy forward and provide the support and activities our members have said they need, with continuity of leadership.</p> <p>Beth Gallichan (Beach Ability) asked what consultation have taken place with members regarding the strategy. Her question and follow on questions were addressed by Marcus Liddiard and Robert Surcouf. Members had been appraised and many members had been interviewed and consulted as part of the Power of Partnership report. The preparation of a detailed strategy had also taken account of other work and research notably that of herself, plus the Satisfaction Survey and the JCF report of the value of the third sector. (Overall our strategy must be based on our objectives as set out in the constitution.)</p> |
| 7. | <p>Election of Officers</p> <p>The Committee nominated the following candidates, and ML introduced the nominees who were not currently officers:</p> <ul style="list-style-type: none"> (i) Robert Surcouf as Chairperson (ii) Peggy Gielen as Deputy Chairperson (previously an Officer) (iii) Charlotte Brambilla as Honorary Secretary (iv) Adrian Franklin as Honorary Treasurer (v) Karen Lysiak as Officer (vi) Jill Ryan as Officer (vii) Adam Riddell as Officer |

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| | <p>(viii) Simon Finch as Officer</p> <p>(ix) Jonathan Le Maistre as Officer</p> <p>There were no further nominations and the above appointments were taken en bloc and approved unanimously by the Members present.</p> <p>Proposer: David Lord (Meals on Wheels)</p> <p>Seconder: Jason Wyse (Silkworth Group)</p> <p>The ML, as retiring Chairperson, welcomed Adam Riddell, Simon Finch and Jonathan Le Maistre as new committee members and congratulated Robert Surcouf on his appointment as Chairperson.</p> |
| 8. | Any other business |
| | <p>Claudine Snape asked whether any health practitioners were on the Executive Committee. ML responded that there is a health practitioner on the Grants Committee (as an independent) but not on the main Executive Committee, where there is a need for a broad range of skills and experience such as accountancy, governance, communications, negotiation, human resource and employment law expertise etc but not necessarily direct sector experience such as health.</p> |
| | <p>This concluded the formal business of the Annual General meeting.</p> <p>Deputy Lyndsey Feltham then addressed the meeting as Minister with responsibility for the Charity sector.</p> <p>She explained that Government recognises the importance of the sector, and the report the Power of Partnership.</p> <p>She confirmed that the areas identified therein as needing improvement will be addressed:</p> <ol style="list-style-type: none"> 1. More work will be done re Service Level Agreements, researching into how services are commissioned and funded by way of grants or other. 2. She supports multi year funding (although funding is under pressure and therefore support will be tempered according to funds available and the commitments of Government). 3. A dedicated officer will be appointed as a main point of contact. 4. There is a commitment to looking at efficiency – and duplication. |
| | <p>Ed Prow of Uniti then addressed the meeting. Uniti has been reworked and relaunched as a digital platform matching charities to individuals and businesses for support.</p> <p>He offered contact details for further information and queries.</p> <p>The Meeting was followed by canapes, drinks and a chance to network.</p> |
| | <p>Signed by the Chairman: Date:</p> |